

Hickam Thrift Shop Job Application

540 Kuntz Ave, Bldg 1723, Honolulu, Hawaii 96818-4416
(808) 449-6603

The Hickam Thrift Shop Is an equal opportunity employer. This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Should an applicant need reasonable accommodation in the application process, he or she should contact a company representative.

Please fill out all the sections below:

Applicant Information

Applicant Name:
Address:
City, State and Zip Code:
Telephone Number:
Email Address:
Date of Application:

Employment Position:

Position(s) applying for:
How did you hear about this position?
On what date can you start working If you are hired?
Do you have reliable transportation to and from work?

Personal Information

Have you ever applied to or worked for Hickam Thrift Shop before?	Yes / No
If yes, when?	
Are you a U.S. citizen or approved to work in the United States?	Yes / No
What documents can you provide as proof of citizenship or legal status?	
Have you ever been convicted of a criminal offense (felony or misdemeanor)?	Yes / No
If yes, please state the nature of the crime(s), when and where convicted and disposition of the case:	

(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The date of the offense, the nature of the offense, including any significant details that affect the description of the event, and the surrounding circumstances and the relevance of the offense to the position(s) applied for may, however, be considered.)

Job Skills/Qualifications

Please list below the skills and qualifications you possess for the position for which you are applying:

(Note: Hickam Thrift Shop complies with the ADA and considers reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions.)

Education and Training

High School

Name	Location (City, State)	Year Graduated	Degree Earned

College/University

Name	Location (City, State)	Year Graduated	Degree Earned

Vocational School/Specialized Training

Name	Location (City, State)	Year Graduated	Degree Earned

Military:

Are you a member of the Armed Services?
What branch of the military did you enlist?
What was your military rank when discharged?
How many years did you serve in the military?
What military skills do you possess that would be an asset for this position?

Previous Employment

Employer Name/Supervisor Name:
Job Title:
Employer Address:
City, State and Zip Code:
Employer Telephone (may we contact this employer yes/no):
Dates Employed:
Reason for leaving:

Employer Name/Supervisor Name:
Job Title:

Employer Address:
City, State and Zip Code:
Employer Telephone:
Dates Employed:
Reason for leaving:

Employer Name/Supervisor Name:
Job Title:
Employer Address:
City, State and Zip Code:
Employer Telephone:
Dates Employed:
Reason for leaving:

References: Please provide 3 personal and professional reference(s) below:

Reference Name	Relationship	Contact Information (Time Zone)

Additional Information:

Have you ever volunteered before? When and where?
Do you have a military ID/uniformed service identification card, granting you base access?
Have you read the Job Description and meet the Qualifications, Experience and Knowledge/Skills required for this position?
If hired, do you agree to fulfill all the Key Responsibilities listed in the Job Description?

AT-WILL EMPLOYMENT

The relationship between you and the Hickam Thrift Shop is referred to as "employment at will." This means that your employment can be terminated at any time for any reason, with or without cause, with or without notice, by you or the Hickam Thrift Shop. No representative of Hickam Thrift Shop has authority to enter into any agreement contrary to the foregoing "employment at will" relationship. You understand that your employment is "at will," and that you acknowledge that no oral or written statements or representations regarding your employment can alter your at-will employment status, except for a written statement signed by you and either our Executive Vice-President/Chief Operations Officer or the Company's President.

Applicant Signature: _____ Dated: _____